

## **Staying COVID-19 Secure in 2021**

### **Risk Assessment Review – 04 March 2021**

Further to the previous issues of Risk Assessments for the control of COVID-19 spread within the workplace a review of the existing assessments has been carried out as scheduled.

#### **General Synopsis**

The virus remains a threat in all parts of the country, this was compounded when a new variant of Covid-19 spread even more quickly in December. Government response was to impose new national restrictions to bring the transmission back under control so a national lockdown was announced. A roadmap out of lockdown has been proposed by the Government and from 8<sup>th</sup> March, England will start to see restrictions start to lift, although this plan will be guided by data, not dates.

The use of face coverings remains mandatory for internal spaces where members of the public meet.

#### **Group Approach**

The Group continues to follow the unchanged guidance issued 11 May 2020, all those employees that can work from home continue to do so. The Business continues to monitor the situation and employees that are required for essential and effective business activity are attending the Group facilities as necessary.

Strict social distancing remains in force with minimum 2m distancing maintained for ALL operations and all locations. Hand washing, provision of sanitiser and catch it bin it regime are the primary controls. For factory operations distancing together with strict hand washing combined with 100% glove use are the primary controls.

Regimes are in place and communicated for common touch areas in offices and factory (albeit Primary control is the use of gloves).

Leased offices at Ringwood, Bristol and London have measures in place for the control of common areas, facilities and cleaning.

#### **Review**

A review was carried out by N Moss, Group Development Director including Factory and office audit at St Clements, desk based/local contact for other facilities.

From the general synopsis and unchanged operations of the Group the risk is assessed as unchanged, therefore in response no changes to the Risk Assessments are required control measures are all in place and operating.

Next review scheduled for 04 June 2021 or major change in Government Guidance for business.